

School Debt Policy

It is our policy that students never be denied a hot meal. However, we strongly encourage parents/guardians to make payments in advance through <https://stjohnschool.revtrak.net> or by sending cash/check** to the school with your student.

We discourage meal charges, but we understand that an occasional emergency makes it necessary to have your student charge a meal. It is expected the money will be paid back the following day. Accounts are meant to be a debit system and not a charging account. Please make every effort to not put your child or our staff in this situation.

A la carte snack items may be purchased with money in your account or cash. No charges on a la carte items.***

The following policies will apply regarding charges:

- Students are reminded when they come through the line if their account is negative.
- A reminder email will be sent home every Friday or the last day of the week if not Friday, to the email address on file for your child, about negative accounts.
- If the account continues to be negative after two weeks of the initial email notification, then a letter (Pink slip) will be sent home to the parents/guardians.

Please feel free to contact the food service director with any questions or concerns you may have.

** If the student is bringing in a check or cash to be applied to his/her account, that money needs to be in an envelope, with the child's name on it, and sent to the office at the beginning of the school day, so that it can be applied to the student's account prior to the beginning of lunch.

*** If you have cash to purchase a la carte items and owe money on your lunch account the money will be applied towards your negative balance instead of buying snacks.