

ST. JOHN THE EVANGELIST CATHOLIC SCHOOL
Fenton, Michigan Phone: (810) 629-6551

"Education in Faith"

2011-12 School Year

THE JET GAZETTE

August Edition

Welcome New Families and New Students!

With this issue of the Jet Gazette, we extend a cordial welcome to new families and new students registered for the 2011-12 school year! The school office will re-open Monday, August 15th. Please contact us if you have any further questions regarding the start of this next school year. The following is a list of new families and new students registered for the 2011-12 school year as of August 8th:

The Haraf Family, Cole – Gr. 3

The Hoffman Family, Brett – 4yr

The Frasier-Morris Family, Marissa – Gr. K

The Schepke Family, Conner – Y5

Weekly Newsletter:

Goodbye Blue note.... Hello *Jet Gazette!* We will no longer have a blue note but a weekly *Jet Gazette*, end of the year *Jet Gazette* and an August edition. **Jet Gazettes will be sent electronically unless you notify the office to send a hard copy with your oldest student on Fridays.**

DATES TO REMEMBER:

August 15 th	8am. – 4pm.	School Office Open, Tuition Due, Birth certificate, and Health Form all Due.
August 18 th	7:00pm – 8:00pm	NEW Family Meeting @ School Library
August 19 th	after 3:00pm	Class Lists Posted – Lobby Windows
August 23 rd	7:00p.m. – 8:00pm	Mandatory Homeroom Parent Meeting @ School Library
August 25 th	2:00 pm	Mandatory Parent Supervisor Meeting & Training @ Cafetorium
August 25 th	6:30pm	Protecting God's Children (School Library)
August 29 th	5:30pm-7:00pm	Walk Through (drop-in) Grades Pre-8 th (See information below)
August 30 th	7:50am-8:20am	Gr. 6 Band – Activity Center
August 30 th	8:20am	School Begins 3yr old Preschool thru Gr. 8 (1/2 day Kindergarten)
August 31 st	8:20am	School Begins 4yr old Preschool (1/2 day Kindergarten)
August 31 st	8:20am-9:20am	Gr. 7/8 Band Begins 1 st hr. (1/2 day Kindergarten)
Sept. 2 nd & 5 th	No School	Labor Day Weekend
September 6 th	8:30am	Opening School Mass (Church)
September 8 th	5:30pm-8:30pm	P.S.A. Parent Meeting

Mark your calendars, please:

Sun., Dec. 11, 2011	2:30pm	School Christmas Program (P-8)
Tues. May, 15 th , 2012	T.B.D.	Spring Music Program (Pre-5th)
Tues. May, 21 st , 2012	T.B.D.	Spring Music Program-Middle School

Monday, August 29th, 2011 Welcome Back Walk Through

Parents & Students:

Please mark your calendars now and plan to drop in between 5:30pm-7:00pm to visit your classroom/s, meet your teacher/s, and greet your classmates. School bells ring Tues. August 30, 8:20am School begins!

DAILY SCHOOL HOURS FOR 2011-12

We are in compliance with the Diocese of Lansing Education Department regarding instructional time requirements for 2011-12. The State of Michigan and the Diocese of Lansing require schools to schedule 1098 hours of instruction in a school year. The Diocese of Lansing complies with state laws regarding the number of fire and tornado drills required per year, certification of teachers, the number of school days and instructional hours per year.

DAILY SCHOOL HOURS FOR GRADES K-8:

8:20 a.m.	Entry bell rings
8:25 a.m.	Instructional day begins
11:20 – 12:00	Lunch Period – Grades K-3 (40 minutes)
12:10 – 12:50	Lunch Period – Grades 4-8 (40 minutes)
3:30 p.m.	Car riders and walkers dismissed by grade levels Fenton bus riders dismissed to make bus connections

YOUNG 5’s DAILY HOURS:

PM Session

12:25 p.m.	Instructional day begins
3:30 p.m.	Dismissal

PRE-SCHOOL HOURS:

3's meet: Tuesday and Thursday
8:20am - 11:20am

4's meet: Monday, Wednesday, Friday
8:20am - 11:20am

TUITION PAYMENT INFORMATION

Re: Annual Tuition – Mail to School Office – Due: Monday, August 15th

- Tuition notices, for families choosing the Annual Payment Plan, were mailed in early July. Please contact the school office, 810-629-6551, if you did not receive your notice.
- *Mail tuition checks to the school office payable to St. John School. There is no “grace period” for this tuition payment.*

Re: Tuition Credits on your 2011-12 Annual Tuition Statement.

-The credit amount on your Annual Tuition Statement reflects all credit you accumulated during the 2010-11 school year unless otherwise noted.

(Tuition credits are earned by: Working A.M., Kindergarten, Lunch, & P.M. supervision and/or using the Scrip program and the Levy program)

Ways Tuition Credit is earned:

Levy Program

Earn Tuition Credit and have fun by working concerts, sporting events etc. Dates are available at DTE, Meadowbrook, and the Palace of Auburn Hills. For more information, Contact Susie Temple at bsbntemple@sbcglobal.net or at home (810)750-7288 or cell (810)252-7296

SCRIP

Parents!!! You can reduce your tuition costs by purchasing SCRIP!!

Tuition credit earned per family is 95%, with 5% profit to the school to cover SCRIP expenses.
Gr. 8 FAMILIES MAY CHOOSE TO HAVE 100% OF THEIR FAMILY PROFIT GO TOWARDS
THEIR CHILD'S WASHINGTON D.C. TRIP.

SCRIP Drop off orders; Monday August 15th, 22nd & 29th : at school office by 9am, Pickup by Thursday after 9:30am each week.(*Week of Aug. 29th , pick up on Thurs. Sept. 1st)*

To register and begin ordering SCRIP go to www.shopwithscrip.com . You will need an email/username and a password (please write down this password, SCRIP coordinator cannot access it). St. John School code is **LE548F286872**. You may also sign up for Presto-Pay to debit your checking account for your orders if you choose (\$.39 fee per transaction). PLEASE REMEMBER TO SEND IN A COPY OF YOUR ORDER EVEN IF YOU CHOOSE PRESTO-PAY.... OTHERWISE WE DO NOT KNOW WHAT YOU ORDERED.

Any questions or concerns, please contact Jeanne Kaye @ (810) 629-2170.

Parent Supervisor's NEEDED

Tuition credit earned by supervising students before school & at dismissal, during drop-off and pick-up times, and during our lunch hours. If you are interested, please contact our school office (810) 629-6551. Mandatory Supervisor meeting on August 25th at 2pm, school cafeteria.

P.S.A. (PARENT AND SCHOOL ASSOCIATION) INFORMATION:

- **St. John Parent and School Association Officers**

<i>President</i>	Julia Langdon
<i>Vice-President</i>	Lara Affrica
<i>Secretary</i>	Dawn Davidson
<i>Treasurer</i>	Jeff Kline
<i>Boosters Officer</i>	Shauna Meyers

- **P.S.A. Parent Meeting - Thursday September 8th, in school Cafeteria**

This is a Mandatory meeting for all school parents. More information to follow.

FOOD SERVICE PROGRAM

The Food Service Program is a government program and is designed to be self-supporting, in order to avoid tuition and other monies being diverted to food service. Menus are published one month in advance, so you may determine the days on which you or your child(ren) wish to participate in the food service program. The menu will include a choice of two entrees.

Lunch tickets will be sold on Mondays, or the first school day of the week. Tickets may be purchased for, 3, 4, or 5 days. Daily lunches may be purchased with cash. **Lunches include 1 carton of milk.**

Student Lunch	\$ 2.50 (<i>ala carte = \$1.75</i>)
Semester Rate	\$ 212.50– <i>1st Semester</i> ; \$ 217.50– <i>2nd Semester</i>
Yearly Rate	\$ 430.00
Adult Lunch	\$ 3.00 (<i>ala carte = \$2.00</i>)

There will be no refunds on lunch tickets bought for a semester or year due to absence, i.e. student absence, snow days, etc.

Free & Reduced School Meals: An application for free and reduced school meals is attached and posted to our school website. Please submit the form to the school office, *attention Mrs. Holloway*.

(This information is held in the strictest confidence.) Families who received subsidy last school year **must resubmit** for this school year's subsidy **within 20 days**.

Lunch Menu: On the first of each month, a lunch menu for the month will be *posted online* (www.stjohnfenton.com) and attached to our school newsletter.

**If a doctor has determined that your child has a disability, and the disability would prevent the child from eating the regular school meal, the school will make any substitution prescribed by a licensed physician at no extra charge. For further information, please call the Food Service Manager, Dwinn Holloway at 810-629-6551.

IMPORTANT STUDENT INFORMATION LISTED BELOW:

- **2011-12 Student Emergency card**

On Tuesday, August 30th, the oldest child in each family will receive an Emergency Card to take home. **Parents**, please complete this card and return it the **next school day**, with your student. It is **urgent** that we have updated emergency numbers on hand for your child(ren).

- **Report All Student(s) Absences**

When a student is absent, the parent or guardian **MUST call the school office no later than 8:45 a.m.** If the student absence is due to illness, please report the nature of the illness to the school office when you call. A written excuse must be sent with the child to the homeroom teacher upon his/her return to school.

- **Location of Classrooms**

First Floor – <i>North Wing</i> (Rooms 101-106):	Grades 1-3, School Hall/Music Room/Art Room/Parent Room
Second Floor- <i>North Wing</i> (Rooms 107-111):	Grades 4-5 Spanish
First Floor – <i>South Wing</i> (Rooms 201-208):	Grades Preschool, Y5's, K, 6-8 Cafetorium/Library/Computer Lab/Counselor

- **Weekly School Masses**

Weekly school masses are held every TUESDAY at 8:30 a.m. (see *weekly Newsletter* for changes). The opening school mass will be held on **Tuesday, September 6th** in the church. Parents are welcome to attend school masses.

Parents who are Eucharistic Ministers and able to serve at school masses, contact Mrs. Diane Olkowski, at (248) 634-6599.

- **Update Your Child's PreSchool through Gr. 8 Immunizations**

Please check your child(ren)'s shot record and make sure they are up to date on all immunizations. A list of immunization requirements is available in the school office. Please submit updated immunization information to the school office **by Monday, August 15th**.

- **ATTENTION Parents of Children with Allergies**

If your child has allergies that are significant enough to warrant accommodation in the school setting, please send a written evaluation from the allergist, with any recommendations that the allergist may have, to the school office **no later than Monday, August 15th**.

- **Medication for Students**

If your child requires medication during the school day, a parent or designated adult can come to the school to administer prescription medication, or a *Medication Authorization Form* must be completed, for authorized school personnel to administer. The Medication Form can be located on our school website www.stjohnfenton.com

All medication must be kept in labeled containers as prepared by a pharmacy, physician, or pharmaceutical company and labeled with dosage and frequency of administration. Parents should request that the pharmacy supply prescription oral medication in exact dosage prescribed so that dividing pills is not the responsibility of school personnel. Authorized school personnel are: school secretary, principal, or teacher. *Please note: the school does not supply any type of medication for students.*

No medication will be given to a child without prior written parental authorization on the designated school form available in the school office or on our website a copy can be downloaded. (See the Parent-Student Handbook for further details on medication administration and procedures.)

- **School Uniform Dress Code**

All clothing components for the 2011-12 school year must be purchased through the Dennis Uniform Company, except socks, belts & shoes.

Store Location: 1532 North Opdyke Rd., Suite #450, Auburn Hills, MI

Phone Number: (248) 340-8890

Website: www.dennisuniform.com

Dennis Scrip available in the school office: Dennis scrip coupons reflect an 8% discount on your purchases. Dennis Scrip may be used at their store, has no expiration date and cannot be used online.

- **Moola-Moola Program**

The Moola-Moola Student Savings account program is available to our school through State Bank of Fenton. Students on all grade levels may open a Moola-Moola savings account and receive a passbook. Students may make deposits at school every Wednesday. Withdrawals are handled at the bank. Students need a parent's signature to open an account. The minimum deposit is 25 cents. Watch the weekly newsletter for the first Moola-Moola date.

- **Spirit Days**

Spirit Days for the 2011-12 will be scheduled during the course of the school year. Spirit Days will be included in the calendar of the weekly newsletter. St. John School club and/or St. John School sports t-shirts and/or sweatshirts may be worn, Powers Spirit wear, also acceptable Spirit Wear clothing.

- **Spirit Wear Available!**

A variety of St. John School Spirit wear T-Shirts and Sweatshirts will be available for sale at the school during the P.S.A. Parent meeting held on Thursday, September 8th. In case there is not the right color or size, order forms are attached and will be available during the P.S.A. Parent Meeting. If you have any questions, please contact Mrs. Shauna Meyers at 810-735-4919.

IMPORTANT PARENT INFORMATION LISTED BELOW:

- **Student Drop Off/Pick-up**

As always, our main goal with before and after school transportation is **safety**. Following that, we aim to make this process as smooth and efficient as possible. In the interest of those two goals, we ask parents to observe the following guidelines:

- **Morning Loop Drop-Off**

1. Enter the parish lot north of the church.
2. If the Loop line reaches the northeast corner of the church, please form lines parallel to the north side of the church. These lines will enter the end of the Loop line in the order they entered the parish lot.
3. Please observe the directions of parent supervisors and staff, moving forward when signaled and stopping when signaled.
4. Once your vehicle has passed the cones by the north steps, your student(s) may exit the vehicle when signaled and enter the school courtyard or the K of C parking lot (lower level) depending on student's grade level.
5. Please do not park or get out of your vehicle in the loop.

- **Afternoon Loop Pick-up**

1. Enter the parish lot north of the church.
2. When the Loop line reaches the northeast corner of the church, please form lines parallel to the north side of the church. These lines will enter the end of the Loop line in the order they entered the parish lot.
3. Please observe the directions of parent supervisors and staff, moving forward when signaled and stopping when signaled.
4. Please instruct your children and riders ahead of time to watch for your vehicle. This is not a recess time and students should be watching for their ride. Remind students not to approach your vehicle until you have come to a complete stop.
5. Exit north of the church. Please use appropriate lane for left or right turn.
6. Please do not park or get out of your vehicle in the loop.

- **Afternoon Parking Pickup**

Parents who wish to park and pick up their student(s) are to park in the K of C parking lot and walk up to the K of C entrance to meet your student(s). Students are **not** to walk out into the parking lot without their parents or guardian. Parents, for your child(ren)'s safety watch for moving traffic in the parking lot.

Please do not park on Jefferson Street or across from the school entrance to pick up students after school.

** Please communicate to your children each morning if they are to take the bus or meet their ride in the loop or the courtyard for their ride home.

- **Fenton Bus Riders**

If you plan to have your child(ren) ride the Fenton Bus, please contact the Fenton Bus Transportation at 810-591-8900. Then, please notify the school office which allows us to have an accurate list of who is planning to ride the bus. We will have their "Bus Tags" available on the first day of school. *Busing not available to Preschool students.*

- **Gr. K-8 Placements for 2011-12**

To ensure a balance of students in each classroom, the teachers and principal used the following criteria in placing grade K-8 students in homerooms for 2011-12:

1. Special physical conditions/needs i.e. allergies, asthma, diabetes, hearing/vision/speech and other special needs
2. Academic and behavioral concerns i.e. special learning needs, range of academic needs in classroom, self-control, interaction with peers
3. Gender balance in classroom
4. Class size

5. Serious reasons for placement given by parent

Only parent requests detailing a special learning need of the child, rather than requesting a specific teacher, are considered.

** Because registration of new families for the 2011-12 school year is still in process, class lists are still being developed. Lists will be posted Friday, August 19th, after 3:00pm.

- **Parents Working in the Building & All Supervisors**

1. Dress appropriately. (Use student dress code requirements as a guideline.)
2. Enter /Exit Main Entrance only
3. Please sign in at the school office, take a badge, when you enter the building.
4. Please sign out in the school office before you leave the building.
5. Use the Parent Meeting Room in the North Wing, when not in use, for volunteer projects.

ATHLETICS

All Athletes must have a current physical before they can participate.

Football schedule:

Gr. 7/8 Mandatory Parent Meeting August 12th, 4:00pm, St. John Gym.

Practice begins August 15th 6-8pm

Scrimmage August 28th at St. Mary Mt.Morris. Weigh in at 1:00pm

Gr. 5/6 Conditioning begins August 15th (Coaches have schedules)

Scrimmage & weigh in at 10am, August 27th for both teams at St. Stephen in Saginaw.

Girls Basketball Schedule:

Gr. 5/6 August 22nd, 6:00pm-7:00pm, St. John Gym

Gr. 7/8 August 23rd, 6:00pm-7:00pm, St. John Gym

Spirit Squad Schedule:

Practices: August 8th, 9th, 10th, 24th, 25th, 26th 10:00am – 11:30am. Please wear comfortable clothing and gym shoes.

SCHOOL DIRECTORY

In efforts to publish our school directory sooner, we request that families whose address and/or phone has changed since last school year, please contact the school office **by August 15th**

HOMEROOM PARENTS FOR 2011-12

Thank you to all who volunteered to be Homeroom Parents. The following parents have been named Homeroom Parents for the coming year. Please attend the **mandatory meeting to be held on Tuesday, August 24th @ 7 p.m.** in the School Library.

Gr. Y5	Mrs. Warner
Gr. K	Mrs. Brzezinski & Mrs. Farah
Gr. 1	Mrs. Tremaine & Mrs. Romzek
Gr. 2	Mrs. Gilmour & Mrs. Iordanou/Mrs. Winchester
Gr. 3	Mrs. Davidson & Mrs. Harrold
Gr. 4	Mrs. White & Mrs. Battaglia
Gr. 5	Mrs. Murlick & Mrs. Bujak
Gr. 6	Mrs. Harris & Mrs. McDunnough
Gr. 7	Mrs. Peabody & Mrs. M. Cislo
Gr. 8	Mrs. Koscinski & Mrs. K. Evans

KNIGHTS OF COLUMBUS SCHOLARSHIP

Tuition assistance is available for those who are a member of K of C or someone in your family is a member of K of C Council #7418. Scholarship forms are available in the school office. All completed forms are due in the school office by August 26, 2011.

SCOUT LEADERS

If you plan on having scout sign-up at the P.S.A. "Back to School" Parent Night on September 8th, call the school office to reserve a space. Please contact the school office for all meeting dates and times. There is paperwork available in the school office for each leader to fill out, prior to their first scout meeting.

SUPPORT MARKET DAY

The first Market Day order form for this school year will be included in your information packet on Thursday September 8th (Parent Meeting). Information regarding this school fundraiser will also be included.

SAVE FOR ST. JOHN SCHOOL

- Campbell Soup Labels, VG's Receipts, Alpine Receipts, Spartan UPC Codes, Box Tops for Education
- The St. John School Student Council will continue to collect the following to obtain cash for their many service projects: Ink Jet Cartridges, Old Cell Phones and Juice Pouches
- The St. John School Middle School Students are collecting the following to help fund their various activities: Returnable Cans and Bottles

EARN VOLUNTEER HOURS (Minimum of 24hrs is required for the school year):

Eucharistic Minister

Serve at weekly Mass on Tuesday's, 8:30am -9:30am. Contact Diane Olkowski (248) 634-6599.

Uniform Exchange Closet

Weekly on Thursday's 3pm-4pm, contact Andrea Kehoe, ajkehoe@mac.com or (810) 714-2846.

Other Opportunities

Volunteer opportunities will be listed in our weekly newsletter, "Jet Gazette" during the school year.

REQUIREMENTS FOR VOLUNTEERS!

The Diocese of Lansing requires that school employees, volunteers, coaches, parent supervisors, coaching helpers, etc. **must complete the Virtus program:**

1. Complete consent form for a criminal background check.
2. Complete a request for central registry clearance.
3. Read and sign the diocesan Volunteer Code of Conduct (located in school office)
4. Register and attend the "Protecting God's Children" program
5. REGISTER ONLINE AT <https://www.virtusonline.org> after attending "Protecting God's Children" presentation.

You may not participate in any of the positions listed above until you have completed the four steps for the Virtus program.

The next "Protecting God's Children" training sessions are:

St. Francis Retreat Center (Dewitt) 703 East Main St	Tuesday, Aug. 16, 2011	1:00pm
St. John School - Fenton	Thursday, Aug. 25, 2011	6:30pm School Library
Common Conference - Lansing	Thursday, Sept. 29, 2011	1:30pm

PLACEMENT OF STUDENTS IN GRADES K THRU 8TH

We are still testing new students for openings in all grades; class lists are not yet complete. Parents and students will be notified of their homeroom on Friday, August 19th when class lists will be posted in the main lobby windows, after 3:00pm.

AUGUST STAFF BIRTHDAY'S:

Miss Wharff	August 1 st
Mrs. Adams	August 3 rd
Mrs. Lessard	August 26 th
Mrs. Muehl	August 31 st

UNIFORM EXCHANGE CLOSET NEWS

We encourage everyone to check out the wide variety of items offered through the uniform exchange. You may donate, exchange or purchase items through the closet. A suggested donation price list is available.

Hours:

Thursday afternoons 2-4 pm August 4, 11, and 18

Thursday afternoons 3- 4 pm 2011-2012 school year

We are in need of volunteers for Thursday afternoons beginning in August and continuing throughout the school year. If you are interested in helping please contact Andrea Kehoe at ajkehoe@mac.com or (810) 714-2846.

PLEASE NOTE: Weekly Jet Gazette (formerly Blue Note) will be sent electronically. Please inform the school office if you would like a hard copy set home weekly.

View our school website www.stjohnfenton.com, many forms can be found online; medical forms, Jet Club registration paperwork, Athletic, Fundraiser, and much more. Calendar information posted, monthly.

2010-2011 Yearbooks available for purchase \$16/ea.