

ST. JOHN THE EVANGELIST CATHOLIC SCHOOL
514 Lincoln Street
Fenton, MI 48430
(810) 629-6551
www.stjohnfenton.com

"Education in Faith"

2010-11 School Year

THE JET GAZETTE

1st Semester Edition

Dear St. John the Evangelist Catholic School Families,

August, 2010

It is an exciting time at St. John School. The all-day Kindergarten classes will soon be in session, our preschool classes will begin this fall, and we are welcoming three new teachers to our school: Mrs. LeDuc our Preschool and Jr. Kindergarten teacher, Ms. Roche, Second Grade teacher and Ms. Wharff, Kindergarten teacher. We have many new families joining our faith-filled school community this year. Welcome!

Since accepting the position of Principal at St. John School in July I have had the opportunity to meet many of you, your children and our staff. I have been impressed by the warmth with which you have welcomed me and the politeness and exuberance of the children. I look forward to meeting each of you. I have taught in public and Catholic schools and served as Principal at St. Mary, Williamston for the past eleven years. I especially am looking forward to seeing our school filled with students preparing for what God has planned for them.

St. John the Evangelist Catholic School is here to support parents in the education of their child's mind, heart, and spirit. In classrooms, on the playground, and in competition we will encourage and expect our students to strive for excellence, to challenge their perception of limitations, and to exceed them.

God bless you,

Mrs. Kit White

DATES TO REMEMBER:

August 16 th	8am. – 4.pm.	School Office Open, <i>Tuition Due</i> , Birth certificate and Health Form all Due.
August 18 th	7:00p.m.–8:00p.m.	NEW Family Meeting @ School Library
August 20 th	after 3:00pm	Class Lists Posted – Lobby Windows
August 24 th	7:00p.m–8:00p.m.	Mandatory Homeroom Parent Meeting @ School Library
August 25 th	1:00 p.m.	Mandatory Parent Supervisor Meeting & Training @ Cafetorium
August 26 th	1:30pm -2:30pm	Preschool supply drop-off
“	3:00pm-4:00pm	Junior Kindergarten supply drop-off
“	6:00pm-8:00pm	Kindergarten supply drop-off & picnic (see below)
August 31 st	8:25am 8:30am	School Begins Kindergarten thru Gr. 8 3yr old Preschool
September 1 st	8:30am	School Begins 4yr old Preschool
September 1 st	6:30pm	Protecting God’s Children Session – Activity Center
September 9 th	5:30 – 8:30pm (Tentative)	P.S.A. Parent Meeting

DAILY SCHOOL HOURS FOR 2010-11:

We are in compliance with the Diocese of Lansing Education Department regarding instructional time requirements for 2010-11. The State of Michigan and the Diocese of Lansing require schools to schedule 1098 hours of instruction in a school year. The Diocese of Lansing complies with state laws regarding the number of fire and tornado drills required per year, certification of teachers, the number of school days and instructional hours per year.

DAILY SCHOOL HOURS FOR GRADES K-8:

8:20 a.m.	Entry bell rings
8:25 a.m.	Instructional day begins
11:20 – 12:00	Lunch Period – Grades K-3 (40 minutes)
12:10 – 12:50	Lunch Period – Grades 4-8 (40 minutes)
3:30 p.m.	Dismissal

JUNIOR KINDEGARTEN DAILY HOURS;

PM Session

12:25 p.m.	Instructional day begins
3:30 p.m.	Dismissal

PRE-SCHOOL HOURS:

3's meet: Tuesday and Thursday
8:30am - 11:15am

4's meet: Monday, Wednesday, Friday
8:30am - 11:15am

WELCOME NEW FAMILIES!

The Armbruster Family	The Karroma Family	The Patt Family
The Baran Family	The Kuzner Family	The Pendell Family
The Burnett Family	The LaClair Family	The Petoskey Family
The Chapple Family	The Linders Family	The T. Phillipotts Family
The Colville Family	The McIntrye Family	The Roche Family
The Erber Family	The Meyers Family	The Sterling Family
The Fuijhara Family	The Murray Family	The Szabo Family
The Gottron Family	The Nicaj Family	The Wizgird Family

SUPPLY DROP-OFF (Preschool, JK & Kindergarten)

Thursday, August 26th

The teachers will be there to welcome you.

This procedure facilitates the students' first day of school on Tuesday, August 31st

Preschool Families: 1:30pm-2:30pm

- **PRESCHOOL SUPPLY LIST**

- 1 Back Pack (large enough for folders (no wheels) –label)
- 1 8/5 Plastic School Box with Lid (label)
- 1 Roll Paper Towel
- 1 Box of Kleenex
- 1 pair of Fiskars Blunt end scissors - label
- 10 Glue Sticks
- 2 bottles of glue (8oz)
- 2 boxes of 16 regular sized crayons
- 3 year olds 1 package of large white paper plates
- 4 year old boys 1 box zip loc bags, gallon size
- 4 year old girls 1 box zip loc bags, quart size

- **Junior Kindergarten families arrive between 3:00pm-4:00pm**

- **Kindergarten Families arrive at 6:00pm to 8:00pm**

Welcome Picnic held at the school playground

Kindergarten families are invited to bring their students to meet teachers & classmates

Bring your own picnic dinner & beverages..

PAYMENT INFORMATION

- Annual Tuition due August 16th
- Milk fee due Wednesday, August 25th
 - 1 school year (White or Chocolate) \$84 per student**
 - Single Carton 50 cents each

**If your child purchases a hot lunch, one carton of milk is included in the lunch.

Please note **White or Chocolate** on your check and the names of children receiving milk.

WEEKLY NEWSLETTER (BLUE NOTE)

The weekly note for parents and students (on blue paper) will be posted to the website www.stjohnfenton.com, each Friday by noon, beginning the week of September 7th, 2010. The "Blue Note" contains the calendar of events/dates for the forthcoming week, field trip information, athletic news, and a myriad of information items specific to the forthcoming week. Information for the Friday blue note is due in the school office by **9 a.m**

Wednesdays via email to jlessard@stjohnfenton.com.

If you do not have internet access, please contact our school office.

FOOD SERVICE PROGRAM

The Food Service Program is a government program and is designed to be self-supporting, in order to avoid tuition and other monies being diverted to food service. Menus are published 9 months in advance, so you may determine the days on which you or your child(ren) wish to participate in the food service program. The menu will include a choice of two entrees.

Lunch tickets will be sold on Mondays, or the first school day of the week. Tickets may be purchased for, 3, 4, or 5 days. Daily lunches may be purchased with cash. **Lunches include 1 carton of milk.**

Student Lunch	\$ 2.50 (ala carte = \$1.75)
Semester Rate	\$ 215.00– 1 st Semester, \$212.50– 2 nd Semester
Yearly Rate	\$ 427.50
Adult Lunch	\$ 3.00 (ala carte = \$2.00)

There will be no refunds on lunch tickets bought for a semester or year due to absence, i.e. student absence, snow days, etc.

Free & Reduced School Meals: An application for free and reduced school meals is attached and posted to our school website. Please submit the form to the school office, *attention Mrs. Holloway*.

(This information is held in the strictest confidence.) Families who received subsidy last school year **must resubmit** for this school year's subsidy **within 20 days**.

Lunch Menu: On the first of each month, a lunch menu for the month will be *posted online* (www.stjohnfenton.com) and attached to our school newsletter.

**If a doctor has determined that your child has a disability, and the disability would prevent the child from eating the regular school meal, the school will make any substitution prescribed by a licensed physician at no extra charge. For further information, please call the Food Service Manager, Dwinn Holloway at 810-629-6551.

ATHLETIC INFORMATION

- **Dates to remember**

Football parent/player meeting is on Aug 12th at 7:00p

Football conditioning/practice starts on Aug 16th at 5:00p

5/6th grade girls' basketball skill Evaluations are on Monday Aug 23rd at 6:00p

7/8th grade girls' basketball skill Evaluations are on Tuesday Aug 24th at 6:00p

- **Our football scrimmage & league weigh in will be on Sunday, August 29 at St. Stephen. Weigh-in time is at 2:00 & scrimmage is at 3:00p**

~All players must be weighed in.

~Admission for spectators will be \$1.00

~The football scrimmage will last a few hours so feel free to bring chairs, coolers, etc.

St. Stephens address is

1300 Malzahn

Saginaw, Mi 48602 (The field is behind school)

- **We will need volunteers to work football games.**

Parent volunteers are important to the success of school programs. In order for St John's football program to continue we need volunteers! We also welcome high school students needing service hours.

If you are able to volunteer the gift of your time we are in desperate need of volunteers for:

Chain Gang, Announcers, Spotters, Press Box Stats, Scoreboard Operators, Video, Admissions & Concessions.

IMPORTANT STUDENT INFORMATION LISTED BELOW:

- **2010-11 Student Emergency card**

On Tuesday, August 31st, the oldest child in each family will receive an Emergency Card to take home. **Parents**, please complete this card and return it the next school day, with your student. It is **urgent** that we have updated emergency numbers on hand for your child(ren).

- **Report All Student(s) Absences**

When a student is absent, the parent or guardian **MUST** call the school office **no later than 8:45 a.m.** If the student absence is due to illness, please report the nature of the illness to the school office when you call. A written excuse must be sent with the child to the homeroom teacher upon his/her return to school.

- **Location of Classrooms**

First Floor – *North Wing* (Rooms 101-106): Grades 1-3, School Hall/Music Room/Art Room/Parent Room
Second Floor-*North Wing* (Rooms 107-111): Grades 4-5 Spanish
First Floor – *South Wing* (Rooms 201-208): Grades Preschool, JK, K, 6-8
Cafetorium/Library/Computer Lab/Counselor

- **Weekly School Masses**

Weekly school masses are held every TUESDAY at 8:30 a.m. (see Blue note for changes). The opening school mass will be held on **Wednesday, September 7th** in the church. Parents are welcome to attend school masses. Parents who are Eucharistic Ministers and able to serve at school masses, contact Mrs. Diane Olkowski, at (248) 634-6599.

- **Update Your Child's Jr. K through Gr. 8 Immunizations**

Please check your child(ren)'s shot record and make sure they are up to date on all immunizations. A list of immunization requirements is available in the school office. Please submit updated immunization information to the school office **by Monday, August 16th**.

- **ATTENTION Parents of Children with Allergies**

If your child has allergies that are significant enough to warrant accommodation in the school setting, please send a written evaluation from the allergist, with any recommendations that the allergist may have, to the school office **no later than Monday, August 16th**.

- **Medication for Students**

If your child requires medication during the school day, a parent or designated adult can come to the school to administer prescription medication, or a *Medication Authorization Form* must be completed, for authorized school personnel to administer. The Medication Form is attached and can be located on our school website.

All medication must be kept in labeled containers as prepared by a pharmacy, physician, or pharmaceutical company and labeled with dosage and frequency of administration. Parents should request that the pharmacy supply prescription oral medication in exact dosage prescribed so that dividing pills is not the responsibility of school personnel. Authorized school personnel are: school secretary, principal, or teacher. *Please note: the school does not supply any type of medication for students.*

No medication will be given to a child without prior written parental authorization on the designated school form available in the school office or on our website a copy can be downloaded. (See the Parent-Student Handbook for further details on medication administration and procedures.)

- **School Uniform Dress Code**

All clothing components for the 2010-11 school year must be purchased through the Dennis Uniform Company, except socks, belts & shoes.

Store Location: 1532 North Opdyke Rd., Suite #450, Auburn Hills, MI

Phone Number: (248) 340-8890

Website: www.dennisuniform.com

Dennis Scrip available in the school office: Dennis scrip coupons reflect an 8% discount on your purchases. Dennis Scrip may be used at their store, has no expiration date and cannot be used online.

- **Moola-Moola Program**

The Moola-Moola Student Savings account program is available to our school through State Bank of Fenton. Students on all grade levels may open a Moola-Moola savings account and receive a passbook. Students may make deposits at school every Wednesday. Withdrawals are handled at the bank. Students need a parent's signature to open an account. The minimum deposit is 25 cents. Watch the weekly newsletter (Blue Note) for the first Moola-Moola date.

- **Spirit Days**

Spirit Days for the 2010-11 will be scheduled during the course of the school year. Spirit Days will be included in the calendar of the weekly newsletter (blue note). **Do not assume that Spirit Days will be held every Friday.** Students will earn this special privilege by adhering to the uniform dress code each day and by showing respect to classmates, staff, and volunteers.

- **Spirit Wear Available!**

A variety of St. John School Spirit wear T-Shirts and Sweatshirts will be available for sale at the school during the P.S.A. Parent meeting held on **Thursday, September 9th**. In case there is not the right color or size, order forms will be available that same night. If you have any questions, please contact Mrs. Michelle Cislo at (810)750-4163.

IMPORTANT PARENT INFORMATION LISTED BELOW:

- **Student Drop Off/Pick-up**

As always, our main goal with before and after school transportation is **safety**. Following that, we aim to make this process as smooth and efficient as possible. In the interest of those two goals, we ask parents to observe the following guidelines:

- **Morning Loop Drop-Off**

1. Enter the parish lot north of the church.
2. If the Loop line reaches the northeast corner of the church, please form lines parallel to the north side of the church. These lines will enter the end of the Loop line in the order they entered the parish lot.
3. Please observe the directions of parent supervisors and staff, moving forward when signaled and stopping when signaled.
4. Once your vehicle has passed the cones by the north steps, your student(s) may exit the vehicle when signaled and enter the school courtyard or the K of C parking lot (lower level) depending on student's grade level.
5. Please do not park or get out of your vehicle in the loop.

- **Afternoon Loop Pick-up**

1. Enter the parish lot north of the church.
2. When the Loop line reaches the northeast corner of the church, please form lines parallel to the north side of the church. These lines will enter the end of the Loop line in the order they entered the parish lot.
3. Please observe the directions of parent supervisors and staff, moving forward when signaled and stopping when signaled.
4. Please instruct your children and riders ahead of time to watch for your vehicle. This is not a recess time and students should be watching for their ride. Remind students not to approach your vehicle until you have come to a complete stop.
5. Exit north of the church. Please use appropriate lane for left or right turn.
6. Please do not park or get out of your vehicle in the loop.

- **Afternoon Parking Pickup**

Parents who wish to park and pick their children are to park in the K of C parking lot and walk up to the top of the steps and meet your student(s) in the **courtyard**. Students are **not** to walk down to the K of C parking lot without their parents. Parents, for your child(ren)'s safety watch for moving traffic in the parking lot. Please do not park on Jefferson Street or across from the school entrance to pick up students after school.

** Please communicate to your children each morning if they are to take the bus or meet their ride in the loop or the courtyard for their ride home.

- **Fenton Bus Riders**

If you plan to have your child(ren) ride the Fenton Bus, please contact the Fenton Bus Transportation at 810-591-8900. Then, please notify the school office, which will allow us to have an accurate list of who is planning on riding the bus and we will be able to have their "Bus Tags" available, on the first day of school. *Not available to Preschool students.*

- **Gr. K-8 Placements for 2010-11**

To ensure a balance of students in each classroom, the teachers and principal used the following criteria in placing grade K-8 students in homerooms for 2010-11:

1. Special physical conditions/needs i.e. allergies, asthma, diabetes, hearing/vision/speech and other special needs
2. Academic and behavioral concerns i.e. special learning needs, range of academic needs in classroom, self-control, interaction with peers
3. Gender balance in classroom
4. Class size (28 to 30 students)
5. Serious reasons for placement given by parent

Only parent requests detailing a special learning need of the child, rather than requesting a specific teacher, are considered.

** Because registration of new families for the 2010-11 school year is still in process, class lists are still being developed.

- **Parents Working in the Building & All Supervisors**
 1. Dress appropriately. (Use student dress code requirements as a guideline.)
 2. Enter /Exit Main Entrance only
 3. Please sign in at the school office, take a badge, when you enter the building.
 4. Please sign out in the school office before you leave the building.
 5. Use the Parent Meeting Room in the North Wing, when not in use, for volunteer projects.

SCHOOL DIRECTORY

In efforts to publish our school directory sooner, we request that families whose address and/or phone has changed since last school year, please contact the school office **by August 16th**

HOMEROOM PARENTS FOR 2010-11

Thank you to all who volunteered to be Homeroom Parents. The following parents have been named Homeroom Parents for the coming year. Please attend the mandatory meeting to be held on **Tuesday, August 24th @ 7 p.m.** in the School Library. Call the school office if interested in "Open" area.

Gr. JK	Mary Kuzner
Gr. K	Cathy Tremaine & Lara Affrica
Gr. 1	Lillian Bright & Lisa Hyde
Gr. 2	Dana Kozak & Stephanie Voogd
Gr. 3	Kristi Carino & Kathy Medich
Gr. 4	Kathy Murlick & Andrea Kehoe
Gr. 5	Jennifer Kipp & Cara Stewart
Gr. 6	Colleen Ameel & Suzie Temple
Gr. 7	Cheryl Andrysiak & Open
Gr. 8	Open & Open

Note: Please check the class lists, posted on Friday, August 20th (**after 3pm**), for your assigned teacher.
Procedure for selecting Homeroom Parents: If more than one parent volunteers for a specific grade, names of those who have been Homeroom Parents in the past are removed from the list of volunteers. The homeroom parent will then be selected by lottery from the remaining names. (Exceptions: If only past homeroom parents volunteer for a certain grade, the homeroom parent will be chosen by lottery from those names.)

REQUIREMENTS FOR: SUPERVISORS, COACHES AND PARENT VOLUNTEERS

The Diocese of Lansing requires that school employees, volunteers, coaches, parent supervisors, coaching helpers, etc. **must complete the Virtus program:**

1. Complete form for Michigan residents who've lived here 10 years or more, If not, need to go through the finger printing process.
2. Read and sign the diocesan Volunteer Code of Conduct (located in school office)
3. Register and attend the "Protecting God's Children" program
4. REGISTER ONLINE AT <https://www.virtusonline.org> after attending "Protecting God's Children" presentation.

You may not participate in any of the positions listed above until you have completed the four steps for the Virtus program.

The next "Protecting God's Children" training session will be held at St. John the Evangelist, in Fenton:

- September 1st, 2010 6:30pm St. John Activity Center Ron Kinney

P.S.A. (PARENT AND SCHOOL ASSOCIATION) INFORMATION:

- **St. John Parent and School Association Officers**

<i>President</i>	Laura Carpenter
<i>Vice-President</i>	Lara Affrica
<i>Secretary</i>	Andrea Kehoe
<i>Treasurer</i>	Jeff Kline
<i>Boosters Officer</i>	Michelle Cislo

- **P.S.A. Parent Meeting - Thursday September 9th, in school Cafeteria**

This is a Mandatory meeting for all school families. Agenda will be available September 2nd.

SCRIP NEWS

- Scrip is issued by national and local retailers where many families already shop. Parents can use scrip to purchase everyday expenses like food, clothing and other essentials and with every purchase earn credit toward tuition costs.
- Scrip Orders will resume on Monday August 16th, 23rd & 30th continuing on Mondays throughout the school year.
- Drop off orders by 9am Monday and orders will be sent home with your oldest on Fridays, unless otherwise specified. Please check the blue note for any changes.
- To register and begin ordering SCRIP go to www.shopwithscrip.com . You will need an email/username and a password (please write this password down, SCRIP coordinator cannot access it). St. John School code is LE548F286872. You may also sign up for Presto-Pay to debit your checking account for your orders if you choose (\$.39 fee per transaction). PLEASE REMEMBER TO SEND IN A COPY OF YOUR ORDER EVEN IF YOU CHOOSE PRESTO-PAY.... OTHERWISE WE DO NOT KNOW WHAT YOU ORDERED.
- SCRIP to Go will be available, in the front lobby, beginning September 13th. Please register prior to purchasing.

Any questions or concerns, please contact
Jeanne Kaye @ 629-2170.

SCOUT LEADERS

If you plan on having scout sign-up at the P.S.A. "Back to School" Parent Night on September 9th, call the school office **no later than Monday, August 27th** to reserve a space. Please contact the school office for all meeting dates and times. There is paperwork available in the school office for each leader to fill out, prior to their first scout meeting.

SUPPORT MARKET DAY

The first Market Day order form for this school year will be included in your information packet on Thursday September 9th (Parent Meeting). Information regarding this monthly school fundraiser will also be included.

SAVE FOR ST. JOHN SCHOOL

- Campbell Soup Labels, VG's Receipts, Alpine Receipts, Spartan UPC Codes, Box Tops for Education
- The St. John School Student Council will continue to collect the following to obtain cash for their many service projects: Ink Jet Cartridges, Old Cell Phones and Juice Pouches
- The St. John School Middle School Students are collecting the following to help fund their various activities: Returnable Cans and Bottles